



FRIENDS IN DEED is an interfaith organization that provides supportive services to meet basic human needs, so our homeless and at-risk neighbors can rebuild their lives. We do so with compassion, connection, and dignity.

JOB TITLE: Multidisciplinary Team (MDT) Director
REPORTS TO: Senior Director of Programs
SALARY RANGE: \$70,000-\$75,000
DATE: May 2022

JOB SUMMARY:

The MDT Director leads a team that conducts outreach and housing navigation activities with a focus on chronically homeless and highly vulnerable individuals. The goal of the team is to ameliorate the conditions of the unhoused community in hopes to prepare them for permanent housing options. The MDT Director will also provide direct services to clients on the streets of Pasadena. S/he/they will provide day-to-day oversight of all program activities, supervise MDT members, and train staff as appropriate. The director ensures that the team builds rapport with the unhoused community in Pasadena, connects them to supportive services, and starts the path toward permanent housing options.

KEY RESPONSIBILITIES:

- Designs, implements, and evaluates all aspects of the Street Outreach Program.
- Keeps current with research and literature on best practices.
- Monitors program budget and ensures compliance with all grant requirements.
- Collects data and produces regular reports for programs, finance, and development departments.
- Leads weekly case conferencing meetings with MDT staff.
- Participates in bi-monthly FID Director meetings and monthly all staff meetings.
- Builds and maintains strategic partnerships with Pasadena Housing Dept., PORT team, and other local community-based organizations.
- Regularly in the field as part of the MDT to engage chronically homeless individuals, build trusting relationships, and directly handle difficult situations.
- Connects individuals to supportive services as needed such as mental health, health, substance abuse, etc.
- Ensures complete and accurate data entry into HMIS.

- Attend monthly CoC meetings and coordination meetings with other providers.
- Conducts follow-up activities to ensure completion of the crisis services and housing plan.
- Other duties as assigned.

REQUIREMENTS:

- LCSW or MSW strongly preferred.
- 3+ years experience working directly with the unhoused community.
- 5+ years experience in a supervisory role.
- Facility with working outdoors with the unhoused community.
- Knowledge of transitional, permanent, and subsidized housing resources throughout Los Angeles County. Familiarity with the processes involved.
- Current knowledge of social work practices and principles related to best practice standards.
- Familiarity with government assistance programs and gathering required documents.
- Ability to communicate effectively both verbally and in writing with a wide range of stakeholders.
- Ability to accurately enter client data and notes in Homeless Management Information System (HMIS).
- Bilingual Spanish preferred.
- Proficient in use of computer programs (MS Office Suite, Google apps, Zoom, etc.)
- Valid California driver's license and access to properly registered vehicle.

Friends In Deed is committed to fostering, cultivating, and preserving a culture of diversity, equity and inclusion. We embrace and celebrate the spectrum of our employees'/volunteers'/clients' age, color, ability or disability, ethnicity, family or marital status, gender identity or expression, language, national origin, physical and mental ability, political affiliation, race, religion, sexual orientation, socio-economic status, veteran status, neurodiversity, and other characteristics that make our employees/volunteers/clients unique.

If interested in the position, please send your resume and a thoughtful cover letter to jobs@friendsindeedpas.org